

Enrolment Process

First Contact



- Face to face, phone or email enquiry
- Attend a tour of the College
- Attend an information session

Commence the Enrolment Process



- Application can be submitted by post, email or in person
- To ensure a timely enrolment process please include:
 - Application form
 - Child's birth certificate
 - Recent reports & relevant information

Enrolment Consideration



- The College will review the application
- Further testing may be required for some students

Enrolment Interview



- The College will contact you to arrange a suitable time
- You will meet with a Senior Staff member

Securing a Placement



- The College will contact you to advise if a place is secured. If so,
 - Required forms are to be submitted
 - College will issue Enrolment Contract to be signed and submitted by you.
 - Confirmation *Fee is paid

Getting Ready for Day 1



- Registrar will arrange a start date with you
- You will receive an information letter and receipt
- Purchase uniforms and booklists

*This fee will be credited to your fee account. This is non-refundable.